GENERAL TIPS: THRIVING AT DTS HOUSTON

**Wireless Internet** – unsecured Wi-Fi network in the building. Use “CBS_Hotspot”.

**Study**– Mays Reference Library – Quiet place to read, work, or relax
Language books – Professors’ reserve materials
Most required and recommended books for your classes
Do not remove books. They are not for checkout.
No food or drink.

**Computer Lab (in the Study):**
Copy Machine for students. 5c each side – put your money in the green Piggy Bank.
3 computers (2 with Windows; 1 Mac)
Returned (graded) papers in brown file cabinet. Leave one folder with your name.
Lost and found
First Aid Kit
Tablets of paper (ask Josh Gibb for these) – free as a gift from Winstead Law Firm
Book Exchange shelf

**Meeting Rooms** – three small rooms off Classroom 100. If locked, ask in Office. These rooms can be used/reserved for Spiritual Formation groups, among other things.

**Hospitality in the Student Lounge (Kitchen)**
Soft Drinks and Water – FREE! for DTS students while in the building. Do not load up and take extras with you.
Coffee is provided during most class sessions
Pastries, mini cini-rolls, and brownie bites for most morning and weekend classes
For student use: Refrigerator, Microwave(s), Toaster
Vending machine in kitchen
Recycle – plastic bottles and aluminum cans. Please empty and discard lids.

**Textbooks**
DTS Book Center charges List Price minus 30%, plus shipping
CBS Bookstore – has some – not all – DTS books in the CBS building, 7000 Regency Square
Internet: Dealoz.com (great site for comparing book prices across the Web), Amazon.com, Half.com, Christianbook.com, BestWebBuys.com, alibris.com, TextbooksRU.com
– Start by purchasing only the required texts. Buy the recommended as needed.

**Dropping classes** – Student handbook, p. 39. Do it on Friday for best refund. Do not wait until Monday.
**Emergency Notification System.** Those students who are registered receive text messages on their cell phones, PDAs and computers in the event of an emergency on campus or an unscheduled closing or delay in opening due to inclement weather. Participation is voluntary. To register, log on to www.dts.edu/account/alerts and follow the steps. Be sure to indicate that you are on the Houston campus.

**Seminary Calendar** for current and future years is in the Catalog. This includes semester beginning and ending dates, as well as events and holidays. Use one you have or access the current Catalog on the DTS website.

**Unscheduled Seminary Closings** will be announced on the Emergency Notification System and the DTS website (www.dts.edu/houston). You may also call the front office for further information (713.789.7771).

**Absences**
Student Handbook, pp. 13-14

**Spouse Audits** - $30 per Course
Husbands and wives of current students in a degree program are welcome to sit in classes on a space-available basis. A spouse can audit as many as three courses per semester. They can be the same or different classes from those the “real student” is taking. Enroll by calling the Registrar’s Office 1-800-DTS-WORD x3608, beginning Monday, August 24, between 8 and 4:30. Enrollment begins the first day of each new semester.

**Syllabi** You may want to view syllabi to decide which classes to take or how to balance your course load. You can access old and current syllabi on CampusNet by going to your Student Homepage > Course Offerings and Syllabi for different semesters. Then look for the same course and professor as that which you are considering. Set the semester button to different semesters until you find it.

**Video Conference Classes** provide access to electives that might not otherwise be available in Houston. Professors teach from Dallas but interact with Houston students as well. They generally travel to Houston and teach “back” to Dallas a couple of times during the semester too.

**Online directory** on CampusNet. Student, Staff, and Faculty contact information.

**Grade reports** appear online through your CampusNet Student Homepage. Nothing will be mailed to you. Set the semester button on the term being reported.

**Expected Graduation Date** Keep yours accurate. It triggers the computer to send you important pre-graduation documents. Go to Student Page > Bio > Address Change. Under address change, you can also change other info.
Prof Transportation to and from Hobby Airport
Professors who commute from Dallas often need rides to or from Hobby Airport. If you live in that direction, you will enjoy the one-on-one time with your professor.

Houston Student Book Exchange
Donate your no-longer-wanted books to the shelf in the Mays Reference Library. Pick up any book you want. Leave one, take one. Leave two, take two.

Kerygma Announcements & Prayer Requests
Read the weekly news email. It contains important information for which you are responsible. Keep your email address current. You can change it on your student homepage on CampusNet. Send prayer requests/praises to Josh Gibb (jgibb@dts.edu). These will be listed at the bottom of the Kerygma.