

Center for Biblical Studies  
Hendricks Center for Christian Leadership



c/o DALLAS THEOLOGICAL SEMINARY  
3909 Swiss Avenue • Dallas, Texas 75204 • 214-841-3608 • www.dts.edu

# TRANSCRIPT REQUEST

**PLEASE PRINT FIRMLY AND LEGIBLY**

Student name and campus box number or address


Date: \_\_\_\_\_

--

Student I.D. (or Social Security Number)

Classification:

Degree(s):

Current student

\_\_\_\_\_

Alumnus; Class of \_\_\_\_\_

\_\_\_\_\_

Years attended: \_\_\_\_\_ to \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Request for transcripts must be made at least three days before the transcript is needed. Though transcripts are issued at no cost to the student, donations to help defray cost of processing are appreciated.

**SEND TRANSCRIPT TO (Name and Address)**


**Special Instructions:**

Hold for grade entry

Hold for degree entry

Send by \_\_\_\_\_

Sealed and signed individual envelopes

Other: \_\_\_\_\_

Signature: \_\_\_\_\_

Number of copies: \_\_\_\_\_

Date transcript sent: \_\_\_\_\_

FAX to "Director of CBS" at 214-841-3534.