Let me be one of the first to issue you a warm welcome to seminary life at DTS. Whether you are on the main campus in Dallas, at one of our extension sites, or joining us online, welcome to a highly concentrated period of preparation that will make your lifetime of ministry more effective.

I want to challenge you to take every opportunity to know our faculty, your fellow students, and the supportive staff and administrators that work so hard to make DTS a quality training experience. You won’t be here long without sensing our commitment to master the Word and our prayer for the Lord through His Word to master us.

Peter challenged his readers with the great balance of growing in the grace and knowledge of our Lord and Savior, Jesus Christ (2 Peter 3:18). Balancing the content of biblical truth and genuine community should always be at the top of our prayer list. God bless you as you prepare to serve our great God.

Mark L. Bailey
President
For over eighty years, Dallas Theological Seminary has built a bridge connecting our founding commitments to the core competencies of your seminary education.
**STUDENT MAILBOX**
You have been assigned a campus mailbox. See Campus Mail Services (number 15 on Campus Map) to get your box number and combination.

**STUDENT/SPOUSE ID**
All students and spouses need a DTS photo ID in order to use the library, Baylor Fitness Center, and other campus facilities. Obtain your ID from the Student Advising Center (Walvoord, 1st Floor).

**VEHICLE REGISTRATION**
All vehicles must display a valid DTS parking decal on the front windshield (lower passenger corner) or a temporary parking permit on the dashboard. Permanent decals and temporary passes are issued free of charge by the Campus Police. You will receive notification when to register your vehicle through CampusNet. At all other times Campus Police must be contacted directly.

Your spouse’s vehicle, motorcycles, and bicycles must also be registered. Registration deadline is the Friday of the first week of class. Check the Campus Map for parking lot designations.

**STUDENT ADVISING AND CLASS REGISTRATION**
Drop by the Advising Center (Walvoord, 1st Floor) to discuss schedules and register for classes.

**FINANCIAL SERVICES**
Questions about student accounts, TMS payment plans, scholarships, Direct Loans, on-campus employment, or insurance? Visit the Advising Center (Walvoord, 1st Floor).

To make a payment on your student account, either submit on CampusNet (electronic check or credit card), or in person at the Business Office (Davidson, 3rd floor).

**CHAPEL ATTENDANCE REQUIREMENT**
Use your class schedule to determine your chapel attendance. (See pages 10–11 for more information.)

If necessary, pick up a chapel reduction form at Student Services and complete by the second week of classes. (See insert for specific dates for this semester.)

**ALERT SYSTEM**
Sign up to receive Campus Alerts at www.dts.edu/alerts. You will get notifications of campus emergencies, school closings, or delayed openings, as well as free tickets and events!

**WIRELESS CONNECTION**
Set up your connection to DTS wi-fi by following the instructions found at library.dts.edu. Select ‘Wireless Network’ from the right sidebar menu.

**EXPLORE CAMPUS**
Walk around the Dallas campus to familiarize yourself with the buildings and office locations. Check out the Media Center and Computer Labs in Mosher Library. Don’t forget to go by Mail Services, the Campus Book Store, Café Koine, and the Prayer Room. See the Campus Map for details.
STANDARDS OF CONDUCT AND DRESS
Please read the Student Handbook in its entirety. Students are expected to follow all policies and procedures found in the Handbook. The Student Handbook is available online at dts.edu/students/studenthandbook.

ENTERING STUDENT ASSESSMENTS & SURVEYS
For due dates, information, and links to these assessments and surveys, please refer to the Entering Student Checklist found on CampusNet. (See insert for specific dates for this semester.)

STUDENTS WITH DISABILITIES
To receive disability accommodation at DTS, you will need to meet with the Coordinator of Services for Students with Disabilities. Email studentservices@dts.edu to schedule an appointment.

WELCOME!
You ask, “How might the Advising Center help me?” Great question!
Consider the tale of Peter Planner and Henry Heartfelt. When they started their program, Peter created a personal academic and financial plan using online tools provided by the Advising Center. Henry followed his friend’s suggestions by taking popular professors and interesting courses.
As often happens, Peter and Henry met someone special and married over the summer. Peter modified his plan after speaking with an advisor and his wife. Henry did his best to manage work, family, and school. Four years later, Peter and Henry entered spring semester and eagerly looked forward to completing classes and graduating.
Peter received a final degree audit from the advising center because he filled out the graduation application on time. The degree audit listed the few classes still needed. Henry unfortunately missed the graduation application deadline. When he rushed to the advising center and demanded a degree audit, he found he had taken three unnecessary classes, and two of his four remaining classes would appear only in the following fall.
Follow Peter Planner and stop by the advising center sometime during your first year!

QUESTIONS?
Email advising@dts.edu.
The administration and faculty strongly believe in the vital role of chapel and its ministry of encouragement, worship, and community development. Prayer needs, campus announcements, and items of general interest are shared during this community time of rest, relief, and renewal.

WHEN IS CHAPEL?
10:40–11:15 a.m., Tuesdays through Fridays during the fall and spring semesters.

WHO NEEDS TO GO?
All Dallas campus daytime students (full-time or part-time) who are enrolled in a degree or certificate program.

HOW MANY CHAPELS DO I NEED TO ATTEND EACH SEMESTER?
Required Chapel attendance is based on the number of days that you attend daytime classes (before 4:30pm) Tuesday through Friday. Days in class per week determines your total chapel requirement per semester.

- 4—40 chapels
- 3—30 chapels
- 2—20 chapels
- 1—10 chapels

ONLINE CHAPEL
If you attend Monday, weekend, online-only, or evening (after 4:30pm) classes, or an extension campus, you must watch ten chapels per semester online.

ATTENDANCE REPORTS
All students must report their chapel attendance on CampusNet. Reminders are emailed in advance. Late reports are not accepted and are treated as failed requirements. Students must attend at least half of the semester’s required chapels during each attendance period.

CHAPEL REDUCTIONS
If you need a reduction, or have a special request to view online chapels due to work obligations, you must submit a chapel reduction form during the first two weeks of the semester. Requests for reductions based on employment-related changes that occur during the semester are permitted as needed. These forms are available in Student Services (Walvood, 3rd floor) or CampusNet.

POLICY VIOLATIONS
Failure to attend and report is considered to be violations of the chapel attendance policy. Repeated violations will result in a letter of notice from the Dean of Students that will be placed in the student’s file.

CHAPLAIN’S MINISTRIES
Are you or your spouse interested in being involved in our seminary music activities? Opportunities include praise and worship teams, choir/chapel accompanist, the seminary choir, and special music. Send an email to chapel@dts.edu to receive a Musician Contact Form and start getting involved.

WORLD EVANGELIZATION CONFERENCE (WEC)
WEC Week is a special week in the spring semester devoted to world missions. Daytime students are required to attend at least two full days involving all regular sessions scheduled between 8am and 12:30pm or at least five individual sessions throughout the week. This is in addition to the regular chapel requirements for the semester.

Students who attend classes on Mondays, evenings (starting after 4:30pm), weekends, online, or extension sites have an online requirement of two WEC sessions.

QUESTIONS?
Email chapel@dts.edu.
INTEGRITY: in our private lives; in our homes; in our business affairs

Reputation: what we do in the light
Character: what we do in the dark
Blamelessness: so that the world cannot make charges against us

EXAMPLES OF INTEGRITY AT DTS
- no plagiarism in papers
- appropriate classroom behavior
- total purity in all our relationships
- honesty in chapel reporting
- following other guidelines in the DTS handbook such as the alcohol policy and the dress standards
- Godly discretion in what we read, look at, and listen to

INTEGRITY
- needs intentional commitment
- lack of integrity disgraces us and the name of our Lord
- biblical basis for living a life of integrity is found in Psalm 101:1–6

“I will sing of lovingkindness and justice. To Thee, O Lord, I will sing praises. I will give heed to the blameless way; I will walk within my house in the integrity of my heart. I will set no worthless thing before my eyes; it shall not fasten its grip on me. A perverse heart shall depart from me. I will know no evil. My eyes shall be upon the faithful of the land, that they may dwell with me. He who walks in a blameless way is the one who will minister to me.”

SCRIPTURE FOR MEDITATION
Philippians 2:14–15
Psalm 25:21;
2 Peter 3:14
26:1, 2, 11a
Ephesians 1:4
Proverbs 11:3a; 20:7
2 Corinthians 6:3

The Spiritual Formation (SF) program was born out of Dallas Theological Seminary’s commitment to nurture the spiritual life of its students. SF is more than “just another course,” it’s an intentional attempt to provide a context for life change.

At DTS, we believe that life change occurs best in the context of authentic community. Every fall each student is grouped with five to seven other students for the first two years. (Students entering during a spring semester will start SF the following fall.) Your group consists of fellow students who are also pursuing the following degrees: Th.M., M.A./CE, M.A./CM, M.A./MC and M.A.[BS]. During your weekly group meetings you explore the four semesters of curriculum that make up the SF program: Identity, Community, Integrity, and Ministry.

The first three weeks of the semester are large group class sessions that cast a vision for what your two years in the SF program look like, and answer any questions you have. During SF Kickoff Day, you meet and get to know your SF group, hear a special message from a faculty member, and enjoy lunch with your new group.

Most importantly, you take the initial steps into the DTS spiritual formation process. Many have shared with us that SF was one of the most important elements of their entire seminary experience. We encourage you to begin praying now about your group, your leader, and the way God is going to use your group to help spiritually form you.

QUESTIONS?
Email sf@dts.edu.
Be alert—don’t take your safety for granted. Many of our security officers are former or current DTS students and understand your experience on campus. Security officers patrol the campus 24/7—don’t hesitate to contact them.

❖ SECURITY TIPS

• Keep your apartment doors locked at all times. If you live on campus, do not lend your key fob to anyone, or let anyone you do not know into the apartment buildings.

• Identify your valuables. Record and store serial numbers in a secure place.

• Report any maintenance problems related to security, or any unusual or out-of-place behavior.

• If you are approached for money, refer the person(s) to Campus Police for a list of local charities that can help.

• At night, avoid: walking; jogging; biking; fueling your car; using ATMs.

• Be familiar with, and obey, all parking rules. Also, try to avoid parking on the side streets, and use the fenced parking lots on campus.

• All vehicles used (driven, parked, or stored) more than 60 days per year in the DFW area must display a current Texas-issued emissions sticker. (Out-of-state vehicles do not necessarily need to be registered in Texas.)

• Keep your vehicle windows rolled up, and your doors locked. Don’t leave items visible inside the vehicle.

• Register all vehicles (car, motorcycle, bicycle) with Campus Police (see page 4).

• Use the call box next to the police kiosk any time.

❖ QUESTIONS?

Email campuspolice@dts.edu.
Ask Student Services

Where to Find It

- **CHAPLAIN’S OFFICE**
- **COMMUNITY REFERRAL LISTS**
- **COMMUNITY DISCOUNTS AND FREE TICKETS**
- **DEAN OF STUDENTS OFFICE**
- **INTERNATIONAL STUDENT OFFICE**
- **JOBS FOR STUDENTS AND SPOUSES**
- **KERYGMA**
- **LUKE’S MINISTRIES**
- **NOTARY SERVICES**
- **OFFICE FOR STUDENTS WITH DISABILITIES**
- **PASTORAL AND CLINICAL COUNSELING**
- **SOCIAL EVENTS**
- **STUDENT COUNCIL AND STUDENT GROUPS**
- **TESTING (MMPI, PRE-MARITAL, LEARNING DISABILITIES)**

- **ADVISING CENTER** Walvoord, 1st floor, www.dts.edu/advising
  - Academic
  - Faculty
  - Financial Aid
  - Personal
  - Placement
  - Referrals for Housing and non-ministry employment
  - Scholarships
  - Student Accounts

- **BUSINESS OFFICE** Davidson, 3rd Floor
- **CAMPUS NEWS** www.dts.edu/kerygma
- **COMMUNITY REFERRAL LISTS** CampusNet
- **COPIES, LAMINATION, BINDING** Copy Center, 4024 Swiss Ave
- **HUMAN RESOURCES** Walvoord, 2nd Floor
- **JOB BOARD** www.dts.edu/jobs
- **LUKE’S CLOSET & LUKE’S PANTRY** 4022 Swiss Ave
- **LUKE’S ONLINE** www.dts.edu/lukes
- **PARKING PERMITS & QUESTIONS** Campus Police Kiosk
- **SHIPPING, STAMPS, & OTHER POSTAL SERVICES** Campus Mail Services, 4024 Swiss Avenue
- **SOFTWARE TRAINING CLASSES**
  - Media Center Mosher Library
- **TUITION PAYMENTS**
  - Online or Davidson, 3rd Floor
- **WIRELESS INTERNET SET-UP**
  - Library Circulation Desk or library.dts.edu
1. **Campus Police**
   Information: 214-841-3590

2. **Davidson Hall**
   Accounting
   Advancement
   Business Office
   Business Services
   Chancellor
   Dallas Seminary Foundation
   President
   Purchasing
   Risk Management

3. **Stearns Hall**
   Bible Exposition
   Information Technology

4. **Chafer Chapel**
   Sound Studio

5. **Mosher Library**
   Media Center

6. **Turpin Library**
   F. Frederick & Mary Della Moss
   Archives & Special Collections

7. **Facilities & Plant Operations**
   Event Services

8. **Todd Academic Center**
   Academic Dean
   Audiovisual Center
   Christian Education
   Classrooms
   Doctor of Ministry

9. **Campbell Academic Center**
   Classrooms
   Lamb Auditorium

10. **Walvoord Student Center**
    Admissions
    Alumni/Placement
    Biblical Counseling
    Campus Post Office
    Classrooms
    Counseling Services
    Human Resources
    Institutional Research
    Mabee Lounge
    President Emeritus
    Registrar
    Student Advising Center
    Student Financial Services
    Student Information Center
    Student Services
    World Missions & Intercultural Studies

11. **Hendricks Center for Christian Leadership**
    Administrative Technology
    Lay Institute
    Center for Christian Leadership
    Communications
    External Studies

12. **Mitchell Ministries Center**
    Book Center
    Cafe Koine
    Dining Commons
    Miller Prayer Chapel

13. **Swiss Tower**
    Apartments

14. **Washington Hall**
    Apartments
    Housing Office

15. **Distribution Center**
    Copy Center
    Luke's Ministries
    Mail Services/Post Office

**Campus Parking**
- C1 Handicap/Women/Visitor/Book Center
- C2 Faculty/Staff
- E1 Handicap/Contractor/Vendor
- E2, E3 DTS Women Only
- E4, E6, N1, Student/Staff/Faculty
- E5 Handicap/Staff/Faculty
- S1, W1 Resident
- S2, S3 Business/Staff