



Seminary Professor/Professional Recommendation

1 of 2

This section is to be filled out by the applicant.

Name

Address

City, State, Zip

This section is to be filled out by the reference.

How long have you known the applicant? _____ You have been the applicant's:

Teacher Pastor Friend Employer Adviser Other _____

The individual named above has given your name as a reference in applying for entrance to our seminary in the Doctor of Ministry program. We rely on people like you to help us accurately appraise our incoming students. We appreciate your honest estimate of this applicant's personality and character traits, and will treat your reply as confidential. It is the policy of Dallas Seminary that reference forms are NOT made available to the applicant and will be destroyed when he or she begins studies. This includes identifying positive or negative situations that would help us evaluate the applicant's ministry effectiveness.

Please fill out this reference form at your earliest possible convenience and return it to the applicant in a sealed envelope with your signature across the flap.

For each number, please check one term that best applies.

1. Teachability

- | | | | |
|---|--|---|-----------------------------------|
| <input type="checkbox"/> Repeated encouragement necessary | <input type="checkbox"/> Slow but retains well | <input type="checkbox"/> Learns readily | <input type="checkbox"/> Superior |
|---|--|---|-----------------------------------|

2. Dependability

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Not dependable | <input type="checkbox"/> Needs supervision | <input type="checkbox"/> Usually reliable | <input type="checkbox"/> Thoroughly dependable |
|---|--|---|--|

3. Judgment

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Unable to make decisions | <input type="checkbox"/> Makes snap judgments | <input type="checkbox"/> Uses good common sense | <input type="checkbox"/> Shows superior judgment |
|---|---|---|--|

4. Initiative

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Needs constant supervision | <input type="checkbox"/> Relies somewhat on others | <input type="checkbox"/> Ably carries out assignments | <input type="checkbox"/> Anticipates needs; is resourceful |
|---|--|---|--|

5. Accuracy

- | | | | |
|--|--|---------------------------------------|--|
| <input type="checkbox"/> Too many errors | <input type="checkbox"/> Somewhat accurate | <input type="checkbox"/> Satisfactory | <input type="checkbox"/> High degree of accuracy |
|--|--|---------------------------------------|--|



6. **Quality of work**

- | | | | |
|-----------------------------------|---|--|--------------------------------------|
| <input type="checkbox"/> Careless | <input type="checkbox"/> Acceptable but needs improvement | <input type="checkbox"/> Entirely satisfactory | <input type="checkbox"/> Outstanding |
|-----------------------------------|---|--|--------------------------------------|

7. **Quantity of work**

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Has to be prodded | <input type="checkbox"/> Acceptable but needs improvement | <input type="checkbox"/> Is a good producer | <input type="checkbox"/> Is an unusually rapid worker |
|--|---|---|---|

8. **Attitude toward studies**

- | | | | |
|--|--|--------------------------------------|--|
| <input type="checkbox"/> Definitely uninterested | <input type="checkbox"/> Rather matter-of-fact | <input type="checkbox"/> Industrious | <input type="checkbox"/> Enthusiastically interested |
|--|--|--------------------------------------|--|

9. **Attitude toward fellow students or colleagues**

- | | | | |
|---|--|--|---------------------------------------|
| <input type="checkbox"/> Reluctant to cooperate | <input type="checkbox"/> Makes little contribution | <input type="checkbox"/> Gets along well with others | <input type="checkbox"/> Helps others |
|---|--|--|---------------------------------------|

10. **Attitude toward teachers or those in authority**

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Difficult to handle | <input type="checkbox"/> Somewhat unresponsive | <input type="checkbox"/> Generally cooperative | <input type="checkbox"/> Unusually helpful and cooperative |
|--|--|--|--|

Have you found the applicant consistently honest? Yes No

If not, please comment. (If you do not have sufficient space, please use another sheet of paper.)

If there are additional facts that we should know, please write them on a separate sheet. You may include the names and addresses of additional references whom you think would be of help in evaluating this application.

Thank you.

Signature

Position & Organization

Name (please print)

Address

Date

City, State, Zip

Email

Phone

To maintain a confidential process, please (1) seal your reference in an envelope and (2) sign across the flap before mailing it to our office.