**Application for 2021-2022 Ministry Residency**

**Dallas Theological Seminary**

**Applicant Information**

Name:  DTS student ID number:

Telephone number:  E-mail address:

Have you spoken to Dr. Phil Humphries about the requirements for the Ministry Residency?  Yes  No

Current degree plan (check only one):  ThM (Concentration: )

MACL

MACE (Concentration: )

Anticipated graduation date:

**Prerequisites**

How many credit hours will you have completed at DTS by August of this year:

How many of the credit hours are Advanced Standing hours:

Prerequisite: The student must complete 50% of his/her degree before the start of the Residency.

Have you participated in Spiritual Formation while at DTS (check only one):

I have completed Spiritual Formation (completion required for ThM students)

I am currently enrolled in Spiritual Formation (progress required for MACE or MACL students)

Anticipated completion date for Spiritual Formation:

Have you completed an oral communication course at DTS (check all that apply):

EML5103 or EML5105 Teaching Process (required for MACE or MACL students)

PM5103 Expository Preaching I (required for ThM students only)

I have not yet but am registered to take one (What course: ; When: ).

Have you completed either EML5101 or EML5305 at DTS (check all that apply):

EML5101 Introduction to Educational Ministries and Leadership

EML5305 Dynamics of Christian Leadership

I have not yet but am registered to take it (What course: ; When: ).

Have you completed BC5101 at DTS (required for ThM students):

BC5101 Pastoral Counseling

I have not yet but am registered to take one (What course: ; When: ).

Have you completed two Agape Projects (required for ThM students):

Yes

No

Are you available to come to Dallas for BOTH ***required*** on-campus intensives (check all that apply):

Yes, I can attend the first required on-campus intensive on August 9-13, 2021.

Yes, I can attend the second required on-campus intensive on May 2-6, 2022.

**Residency Site Description**

Name of residency site (no abbreviations):

Mailing address of residency site:

Applicant’s position/role with residency site:

Is this a paid position? (check only one)

Yes, I am on paid staff with the organization.

Amount of salary/compensation:

No, but this is a faith based organization where I raise my financial support.

Amount of support:

No, but I am compensated in ways besides salary.

Describe compensation in detail:

Hours per week in position (check only one):

30+ hours (priority placement)  25-30 hours (by approval only as space is available)

**Ministry Mentor Information**

Name of Ministry Mentor for the Ministry Residency:

Ministry Mentor’s position in residency site:

Ministry Mentor’s email address:

Has this person served as a Ministry Mentor for a Dallas Theological Seminary student before?

Yes - Name of Student(s):

No - If no, please complete the following information:

|  |  |  |
| --- | --- | --- |
| Qualification | Yes | No |
| *Does the Ministry Mentor have a minimum of five years full-time ministry experience?\** |  |  |
| *Has the Ministry Mentor been in his/her current position for at least one year?\** |  |  |
| *Does the Ministry Mentor have formal theological training\** |  |  |

\* Exception can be made upon approval of the professor of record

Do you have an established relationship with this mentor?

Yes, How long have you known each other? \_\_\_\_\_\_\_\_\_\_

No

Does the Mentor have the time and knowledge to help you grow and develop in the areas you will identify in your Learning Planning Worksheets?

Yes

No

Can your Mentor commit to weekly meetings during the course of the Internship?

Yes

No, Please explain:

**Expectations for Ministry Mentors at Churches/Organizations**

* Provide clear expectations for each student, listing specific responsibilities and requirements.
* Require consistent mentoring time with the student, using the Learning Planning Worksheets as a guide for mentoring and evaluation.
* Review chapters 6, 7, and 8 in *Preparing for Ministry* prior to the applicant’s Internship
* Utilize *Preparing for Ministry* as needed - <http://a.co/39KeYlf>
* Practice the Internship Office’s *Four Essentials of Good Mentoring*:
  1. Instructing the students (tell them)
  2. Modeling for the students (show them)
  3. Observing the students in action (watch them)
  4. Evaluating the students (direct them)
* Allow the student to have “real” ministry opportunity related to his or her Learning Planning Worksheets, based on the student’s readiness and faithfulness (i.e. not just busy work or cheap labor).
* Encourage the student to participate in staff/department/team meetings.
* Expose the student to the other ministry areas outside the student’s responsibilities (i.e. exposure to the missions area of a church for a youth intern).
* Allow the student to observe (as deemed appropriate) discussions and situations beneficial to the student’s development (i.e. pastoral care, crisis counseling, board discussions, committee meetings, etc.).
* Provide the student with feedback and theological reflection throughout the Internship or Residency. Chapter 3 in *Preparing for Ministry* discusses Theological Reflection
* View the DTS Title IX video. The video is located at [www.dts.edu/title-ix](http://www.dts.edu/title-ix). It takes about 10 minutes to watch.
* Pray for the student.
* Submit the evaluation form at the conclusion of the Internship or Residency.
* *This Internship or Residency will not be terminated by any party except by mutual agreement among all of the parties involved. By submitting this document, all parties are agreeing to the arrangements as outlined.*

Does your Ministry Mentor agree to the above stated expectations?  Yes

**Job Description**

Describe in detail the job description at the residency site. If the organization has an “official” job description for this position, you may attach a copy to this application. If your residency site is not your local church, also describe your local church involvement.

**Supervisory Responsibilities**

Describe the paid staff and volunteers you supervise.

**Teaching/Preaching Responsibilities – Required of All Participants**

Describe in detail your teaching and/or preaching responsibilities (how often, audience type and size, etc.):

**Cross Cultural Ministry – Required of All Participants**

Between now and May 2022:

Do you plan on participating/leading a cross-cultural mission trip?  Yes  No

Do you plan on participating/leading a local cross-cultural outreach?  Yes  No

Describe in detail the above mentioned mission trips or local outreaches and your role: