

## **2022 DTS-Washington, DC Annual Security Report:**

Dallas Theological Seminary, Burke Community Church, 9900 Old Keene Mill Road, Burke, Virginia. 22015

This report is furnished jointly with the Campus Police Department of Dallas Theological Seminary in Dallas, TX and Burke Community Church, Burke, VA, with whom Dallas Seminary has a shared space agreement that includes campus security for its Washington, DC extension site. It is furnished annually in compliance with the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” The Washington, DC extension site follows most of the policies and procedures of the Dallas campus and their report may be accessed as well.

### **Procedures and facilities for students to report criminal actions or other emergencies:**

Requests for security assistance or reports of suspected criminal activities and emergencies for on-campus matters may be made as follows:

By telephone:

**FOR EMERGENCIES 24-HOURS A DAY, SEVEN DAYS A WEEK, DIAL 9-1-1.**

**FOR NON-EMERGENCIES DURING NORMAL CAMPUS OPERATIONS DIAL (703 691-2131) Rodney Orr, Dean DTS-Washington DC (703 250-3960) or (703 887-9803 cell preferred) Mark Jesten, BCC Security**

### **Policy for preparing this Annual Security Report for the disclosure of campus crime statistics:**

DTS publishes this Annual Security Report by October 1. Statistics are gathered from the Fairfax County Police, and all “campus security authorities” as defined by the Clery Act at DTS-Washington, DC and BCC. DTS-Washington, DC does not currently use any voluntary confidential reporting system in the collection of statistics.

### **Policy regarding persons and organizations to whom reports of crimes and emergencies should be made for the purpose of making timely warnings and for inclusion in the Annual Security Report:**

For the purpose of making timely warnings to the campus community, reports of crimes and emergencies should be made directly and promptly to the DTS-Washington, DC administrator under terms of the shared space agreement. Reports of crimes and emergencies should also be reported to the BCC Security Office at (703 250-3960, ext 130), who will inform the BCC Director of Security, Mr. Mark Jesten. When a Clery-category crime constitutes an ongoing threat to the DTS-Washington, DC community in the judgment of the DC administrator, DTS will issue a *timely warning* via the Campus Alert System. DTS will also issue *emergency notifications*, which are triggered by a far broader range of potential threats. Any dangerous situation involving an immediate threat to the health or safety of the campus community, such as a gas leak or chemical spill, will warrant a similar notification. The BCC Security Office will be informed immediately whenever a warning is issued.

### **Enforcement authority of Burke Community Church security and their working relationship with state and local agencies:**

The BCC Director of Security and the BCC

Security Department are the primary security authorities for the DTS-Washington, DC site but do not have the authority to make arrests. The Fairfax County Police Department is responsible for responding to and investigating crimes on the DTS-Washington, DC extension site and BCC Security Department does not currently have a written memorandum of understanding with the Fairfax County Police Department. The primary Security Officer is Mr. Mark Jesten. His services include overseeing all facilities owned by Burke Community Church, including those occupied by Dallas Theological Seminary. Mr. Jesten also provides oversight for security and parking enforcement services.

**Policy regarding confidential reporting of crimes to DTS-Washington, DC:** DTS strives to protect the identity of those reporting crimes to the extent that the law allows. DTS does not usually accept anonymous reports unless the information can be substantiated by means other than the caller's veracity.

**Policies which encourage accurate and prompt reporting of all crimes to the local police agencies:** The Dallas Theological Seminary and DTS-Washington, DC administration strongly encourage individuals and organizations to promptly report crimes and emergencies occurring on the DTS-Washington, DC extension site to the BCC Security and local law enforcement and then to the DTS-Washington, DC Administrator. Campus security authorities, as defined by the Clery Act, are required to promptly report all crimes affecting the Seminary to local law enforcement.

The DTS-Washington, DC administration also strongly encourages individuals and organizations to promptly report crimes that occur off-campus that effect the Seminary community to the appropriate police agency for that jurisdiction for the purpose of warning the Seminary and church community. Students who engage in criminal activity off-campus are referred to Student Life at the Dallas campus. DTS-Washington, DC does not have or recognize any off-campus locations for student organizations.

In cooperation and compliance with the *Campus Security Act of 1990*, public crime statistics for the three previous years are furnished. These statistics include the occurrence of specific types of crime that take place on or near campus and can be viewed below. Attempted crimes are counted as actual crimes and the statistics may or may not involve people associated with the seminary. Reported crimes that are investigated and found to be false or baseless are listed as unfounded crimes. If more than one crime is committed during a single incident the FBI's Hierarchy Rule requires that only the most serious crime is counted, although there are some exceptions. Statistics are collected from identified *Campus Security Authorities* and the local police. A campus security authority is someone who has significant responsibility for student and campus activities and would likely be aware of any criminal activity on campus. A daily crime log is kept and may be viewed upon request.

#### **Crime Prevention Programs:**

DTS may from time to time provide crime prevention programs and/or information to educate students, faculty and staff. DTS also encourages students, faculty and staff to take the necessary

precautions such as walking with others on campus at night and taking responsibility for their own security.

Crime prevention is important to the community and you can help by reporting any crime or suspected crime to the DTS-Washington, DC administration. By doing so, you may be preventing someone else from becoming a victim of a more serious crime. Free safety and crime prevention literature is available to the campus community through Student Life at the Dallas campus.

DTS-Washington, DC will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the next of kin of the victim will be treated as the alleged victim for purposes of this paragraph.

**Policies concerning the safety of and access to campus facilities:** The DTS-Washington, DC campus is utilized under and operated by Burke Community Church and it is unlawful for any person to trespass on the grounds or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of the campus. DTS reserves the right to refuse to allow persons having no legitimate business to enter on property under its control, and may eject any person from the property on his or her refusal to leave peaceably on request. All visitors to the campus are subject to the rules and regulations of the Seminary and the church. The space is open to students, faculty, staff and visitors during prescribed hours in accordance with the rules and regulations of the Seminary and the policies of Burke Community Church.

**Policy regarding security considerations used in the maintenance of campus facilities:** Both security and maintenance of the DTS-Washington, DC site are provided under the terms of a shared space agreement. The church's maintenance department maintains the buildings, grounds and utility systems, and provides custodial services for the DTS-Washington, DC extension site. Students are encouraged to report maintenance problems such as missing lights, plumbing problems or elevators that are not in service to the administrative staff of DTS-Washington, DC who in turn advise the Director of Buildings and Grounds at (703) 250-3960, ext. 130). If departmental offices are closed, please report any safety issues or emergency conditions to The DTS administrator at (703) 691-2131 (non-emergency information) or 9-1-1 (emergencies only).

The church surveys campus lighting nightly and monitors those areas having defects until the defect is corrected. When maintenance is needed that affects the immediate safety and security of the Seminary community the DTS administrator will determine if a class needs to be relocated until the repairs can be made.

## Crime Definitions

**Murder and Non-negligent Manslaughter:** The willful killing of one human being by another.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Forcible Sex Offenses:** Any sexual act directed against another person, forcibly or against the other person's will, or where the victim is incapable of giving consent because of mental or physical incapacity or because of her/his youth. Consent means voluntary, positive agreement between the participants to engage in specific sexual activity. This includes:

- *Forcible rape:* The carnal knowledge (sexual assault) of a person.
- *Forcible sodomy:* Oral or anal sexual intercourse.
- *Sexual assault with an object:* The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of another person.
- *Forcible fondling:* The touching of the private body parts of another person for the purpose of sexual gratification.

**Non-forcible Sex Offenses:** Any unlawful, non-forcible sexual intercourse. This includes:

- *Incest:* Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- *Statutory rape:* Sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** Taking or attempting to take anything of value from another person by force, the threat of force, violence or by putting the victim in fear.

**Aggravated Assault:** An attack by one person upon another for the purpose of inflicting severe bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.

**Arson:** Any willful or malicious burning or attempt to burn a dwelling place, public building, motor vehicle, aircraft or personal property of another.

**Domestic Violence:** A crime of violence committed by a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabiting or has cohabited with the victim; a person who is similarly

situated to a spouse of the victim; or by any other person whom the victim is protected from under the family violence laws of the jurisdiction.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined by the length of the relationship; the type of relationship; and the frequency of the interaction between the persons involved in the relationship.

**Stalking:** Engaging in a course of action directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress. A course of action means two or more acts committed by any means.

**Hate Crime:** A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of people because of their race, gender, religion, sexual orientation, ethnicity, national origin, disability or gender identity. Any of the crimes listed above (Group A) can be a hate crime if they are motivated by bias, but hate crime also includes four other categories (Group B):

- *Larceny-Theft:* The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another.
- *Simple Assault:* An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious bodily injury.
- *Intimidation:* To unlawfully place another person in reasonable fear of bodily harm through the use of words or conduct, but without displaying a weapon or actually conducting a physical attack.
- *Destruction/Damage/Vandalism of Property:* To willfully maliciously destroy, damage, deface or otherwise injure real or personal property without consent of the owner or the person having custody or control of it.

**Arrests and Disciplinary Referrals:** Arrests or referrals for disciplinary action for law violations regarding weapons, drugs and liquor. This only refers to violations of the law, not violations of seminary policy.

## Crime Statistics

2021			
	On Campus	Public Property	Non-Campus

Murder / Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
<b>Sex Offenses</b>			
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
<b>Violence Against Women</b>			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
<b>Hate Crime</b>			
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Ethnicity	0	0	0
Nat'l Origin	0	0	0
Disability	0	0	0
Gender Identity	0	0	0
<b>Arrests/Referrals</b>			
Weapons	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0

**Unfounded Crimes: 0**

**2020**

	<b>On Campus</b>	<b>Public Property</b>	<b>Non-Campus</b>
Murder / Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses – Forcible	0	0	0

Sex Offenses – Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
<b>Violence Against Women</b>			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
<b>Hate Crime</b>			
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Ethnicity	0	0	0
Nat'l Origin	0	0	0
Disability	0	0	0
Gender Identity	0	0	0
<b>Arrests/Referrals</b>			
Weapons	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0
<b>Unfounded Crimes</b>			
Burglary	0	0	1

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	On Campus	Public Property	Non-Campus
Murder / Non-Negligent Manslaughter	0	0	0

Negligent Manslaughter	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
<b>Sex Offenses</b>			
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
<b>Violence Against Women</b>			
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking	0	0	0
<b>Hate Crime</b>			
Race	0	0	0
Gender	0	0	0
Religion	0	0	0
Sexual Orientation	0	0	0
Ethnicity	0	0	0
Nat'l Origin	0	0	0
Disability	0	0	0
Gender Identity	0	0	0
<b>Arrests/Referrals</b>			
Weapons	0	0	0
Drug Abuse Violations	0	0	0
Liquor Law Violations	0	0	0
<b>Unfounded Crimes: 0</b>			

## Geography Definitions

**On Campus:** Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes.

**Public Property:** All public property that is within the campus, or immediately adjacent to and accessible from the campus. This includes the streets and sidewalks that abut our campus.

**Non-Campus:** Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### **Weapons Policy**

Dallas Theological Seminary prohibits the possession and use of firearms and other similar weapons on or in its property. This prohibition includes any devices that might reasonably be mistaken for a firearm or similar weapon and applies to the Dallas, Houston, and Washington, DC locations and all DTS-owned or leased classrooms, offices, and/or library spaces used by DTS for educational purposes.

Some states, including the state of Texas, allow a license holder to carry a concealed handgun on property or into buildings owned or leased by an institution of higher education. However, as a private institution, the Seminary is allowed to, and has opted out of this provision. Firearms are prohibited in any DTS-owned building or site where DTS classes are held or services provided, and are prohibited in DTS vehicles only. In states where it is legal, license holders may keep firearms in their vehicles while parked on campus or at an extension site. Exceptions to this policy must be authorized in advance and in writing by the administration. A confidential request for exception is available by sending an email to the DTS Chief of Police at [jbloom@dts.edu](mailto:jbloom@dts.edu).

DTS also strictly prohibits the declaration, display, or inadvertent disclosure of a firearm by a license holder. The open carry of a firearm on the premises, on any public or private driveway, street, walkway or parking area of any institution of higher education is prohibited by Texas and other states' laws. Violations of the DTS Weapons Policy is a serious offense and will be referred to both internal administrative and external police authorities.

### **Alcohol and Drug Policy**

DTS is a drug-free and alcohol-free campus. The use, possession, consumption, sale, manufacture, or delivery of illicit drugs and narcotics, including marijuana and drug paraphernalia, is prohibited by law and Seminary regulation. The possession, use (including underage consumption), and sale of alcoholic beverages is also prohibited by Seminary regulation. Violations may result in arrest and/or suspension from the Seminary and trespass from the MBC property. Counseling services for drug and substance abuse are available through the Seminary's Counseling Center. In addition, the Counseling Center offers referral services to off-campus rehabilitation programs or to long-term individual therapy sessions if needed.

The Department of Education's *Drug Free Schools and Communities Act* requires institutions to establish drug and alcohol abuse prevention programs for students and employees and conduct biennial reviews of the program. Students and employees must annually receive materials that contain standards of conduct, a description of local laws pertaining to alcohol and drugs, a description of the various health risks of drug and alcohol abuse, a description of available counseling and treatment programs, and the sanctions the institution will impose for a violation of the standards of conduct. In compliance with this Act, each seminary student and employee is required to be familiar with the contents of the seminary pamphlet, *Drug & Alcohol Health Risks & Sanctions*. When the annual security and fire reports are announced each year by October 1, a link is included to remind everyone about the pamphlet and take them there. [Click here](#) to see the pamphlet. Surveys indicate that alcohol is a major factor in acquaintance/date rape.

### **Sexual Assault Policy**

In the event of a sexual assault victims are strongly encouraged to report the incident immediately to police at **911** and preserve any physical evidence as proof of the assault. It is critical for the police agency to be informed as soon as possible after the incident so that appropriate steps, such as gathering crucial evidence and information, can be taken. It is also prudent for the protection of other students and for prevention of additional acts. It is recommended that victims seek medical treatment as soon as is reasonably possible.

Campus authorities, including security, administrative staff, and Student Life at the Dallas campus are available to assist the victim if the victim requests assistance. When contacting one of these offices, victims will be given information that explains how to bring formal charges against the offender. However, victims should be aware that reporting the incident does not mean that they must make an official police report. Victims of a sex crime are encouraged to take advantage of the services of the Counseling Center. Referrals to other community support services will be made when appropriate. Campus disciplinary procedures may also be taken against accused individuals, but the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding, and both will be informed of the outcome of any such proceeding. Compliance with this paragraph does not constitute a violation of the *Family Educational Rights and Privacy Act (FERPA)*. Upon a final determination, accused individuals may be suspended or permanently dismissed from the seminary. DTS-Washington, DC will change a victim's academic situation after an alleged sex offense if those changes are requested by the victim and are reasonably available.

The *Campus Sexual Violence Elimination (SaVE) Act* has changed the nation's handling of sexual misconduct on college campuses and universities. Campus SaVE amends the Clery Act to increase transparency requirements for colleges, guarantee rights for survivors, establish disciplinary proceedings and require education programs.

To help educate the campus community about sexual assault, all students and employees are provided with information and prevention tips on an annual basis. When the annual security and fire reports are announced each year by October 1, a link is included to remind everyone about the information and take them there. To access this additional information, click on the link

under the *Violence Against Women Policy* below. Free safety literature for women is available to the campus community through the Dallas campus Student Life. In addition, escorts are available on a case-by-case basis for protective detail, upon request. To find information on registered sex offenders see the website for the Virginia Sex Offender Registry at <http://sexoffender.vsp.virginia.gov>.

Suggested sexual assault prevention tips:

- Stay with your friends
- Choose your dates wisely
- Let your dates know your limits right from the start
- Avoid secluded places
- If you drink, limit your alcohol intake
- Don't drink from punch bowls or open containers
- Don't accept rides from casual acquaintances
- Always carry enough money to take a taxi home
- When being dropped off, ask the driver to wait until you get inside
- Call Campus Police for escorts at night
- Take a self-defense class

### **Violence Against Women Policy**

DTS does not tolerate violence against women in any form including domestic violence, dating violence, stalking and sexual assault. All instances of these crimes should be reported to the Police and BCC Security. The departments of Human Resources and Student Life at the Dallas campus will then be notified as well and a determination made as to the investigative process. All victims have the right to a prompt, fair and impartial investigation and resolution. If the victim is a student, the Dean of Students will decide if an investigative committee is needed and be responsible for forming the committee. If the victim is an employee, the Director of Human Resources will decide if an investigative committee is needed and be responsible for forming the committee. The investigation(s) may result in criminal charges, internal disciplinary proceedings and/or the termination of employment against the accused.

Both the victim and the accused are entitled to the same opportunity to have others present during any internal disciplinary proceeding, and both will be simultaneously informed in writing of the outcome of any proceeding. A preponderance of evidence standard will be used, and either may appeal the results of the proceeding to the President if they so choose. Compliance with this paragraph does not constitute a violation of the *Family Educational Rights and Privacy Act (FERPA)*. At any time the Seminary may change the victim's academic situation if changes are requested and are reasonably available. The Seminary will also protect the confidentiality of the victim and this includes the exclusion of any identifying information about the victim in any publicly available documents to the extent permissible by law.

Victims may seek protective orders in the Commonwealth of Virginia. Any victim who obtains such a court order should notify BCC Security and provide a copy of the order so that BCC

Security may take steps to enforce the order on campus. Counseling services and other services are also available to victims both on campus and in the community. [Click here](#) to view some additional information and prevention tips related to violence against women.

Suggested violence against women tips:

- Believe the victim
- Don't blame or shame the victim
- If you see something, say something
- Offer support
- Remember that domestic violence can happen to anyone

## Title IX Policy

The seminary is committed to maintaining an environment conducive to learning for all students, and a professional workplace for its employees. As such, active measures are taken against discrimination and harassment. All students and staff have the right to pursue education and other activities free from sex discrimination including sexual violence, sexual misconduct and harassment. The seminary has three Title IX co-coordinators who investigate Title IX complaints, and all students and staff are required to view an online training video to educate the campus community and hopefully prevent the occurrence of sexual violence on campus. [Click here](#) to see the seminary's *Abuse and Discrimination Policy*.

Under Title IX guidelines the seminary uses both *responsible employees* and *confidential employees* in the reporting of Title IX violations. A *responsible employee* is a seminary employee who is required to report violations to a Title IX Coordinator. All faculty members, department heads, apartment managers, the Dean of Students, the Advisor to Women Students and the seminary Chaplain are designated *responsible employees*. A *confidential employee* is an employee who remains confidential and will only report a violation with the permission of the victim. All licensed professional counselors and staff members in the Counseling Services Department are designated *confidential employees*. This allows victims to make informed decisions about who to contact.

## Active Shooter Preparation

In the event of an active shooter on campus, students and employees are encouraged to run, hide and/or fight. If you can evacuate a building safely, do so. Leave your belongings behind and call 911 when you are safe. If you can't evacuate safely you must shelter in place. Lock yourself in an office, classroom or restroom. If there is no door lock, try to barricade the door and hide behind large objects. Turn off all lights, silence your phone and remain quiet. If your life is at risk you must use all necessary force to try and incapacitate the shooter. Commit to your actions and use improvised weapons.

Plan ahead by imagining what you would do if there was an active shooter on campus. Check the locks on the doors that you use every day and know how they work. Know all of the stairwells

and exit points in your building. Discuss the issue with others in your office or classroom. Download the seminary's Crisis Manager App for these and other safety procedures. Watch the *Run. Hide. Fight. Surviving an Active Shooter Event* video by [clicking here](#).

DTS-Washington, DC follows the Emergency Response and Evacuation policy of the DTS-Dallas campus:

### **DTS Emergency Response and Evacuation Plan**

Dallas Theological Seminary places a high value on the individuals who visit, study, teach, and work on its campus and extension site locations. Therefore, the Administration has authorized the following policy for the protection of those individuals and the property of DTS and those it serves. DTS-Washington, DC follows the Emergency Response and Evacuation policy of the DTS-Dallas campus.

#### ***Emergency Notification Process:***

**The BCC Security Department is the primary first responder for all emergencies that occur on the Washington, DC campus.** All employees and students are urged to contact them immediately in any emergency situation at (703 250-3960, ext. 130). The BCC Security is responsible for contacting and coordinating the emergency service providers. **The primary responders for an emergency at any extension site are the local emergency providers.** All employees and students are urged to contact them immediately in any emergency situation by dialing 911.

An emergency notification system will be provided for all students, faculty, and staff on the campus and extension site locations. This system will be used to contact any employee or student who registers for the service and this service will be tested a minimum of one time each calendar year.

#### ***Emergency Notification Process:***

Any staff, student, or faculty member, who observes an emergency or potentially dangerous situation, once out of harms way, should immediately contact the emergency responder identified above.

The emergency responder will determine if the threat warrants notification of others. (If the emergency occurs at an extension site, the highest-ranking DTS administrator on site will make the determination along with local emergency responders if others should be notified.)

If the decision is made to notify others, then the emergency responders will determine the appropriate segment or segments of the campus community to receive the notification, determine the content of the notification, and initiate the notification of the targeted audience. If the emergency is at DTS-Washington, DC, the DTS administrator at that location will contact the BCC Security at (703 250-3960, ext 130) and notify the targeted audience.

The emergency responders are responsible to contact the appropriate Administrators either before or after the notification is sent out based on their best judgment.

***Emergency Contacts:***

BCC Security Department: (703 250-3960, ext 130)  
Extension Emergency Responder: 911

***Non-Emergency Text System Contacts:***

(Mark Jesten): (703 250-3960, ext 130) (BCC)  
Rodney Orr: (703 791-2131) (DTS-Washington, DC)

***DTS Commitment to Notification of those affected:***

Once a decision is made that the communication of an emergency is in the best interest of those who would receive that information, DTS will, without delay and taking into the account the safety of the community, determine the content of the notification and initiate the notification system, unless the issue of a notification will, in the professional judgment of those responsible, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

***DTS Commitment to a Reliable Emergency Response and Evacuation Plan:***

DTS will test its Emergency Response and Evacuation Plan at least every calendar year.

DTS will keep a record of each test, including the date and time and whether the test was announced prior to implementation or if it was unannounced.

DTS will publicize its Emergency Response and Evacuation Plan annually by publicizing it on the DTS website, highlighting it at New Student Orientation, or an annual email communication to all employees.

**Contact Us**

DTS Washington, DC  
Burke Community Church  
9900 Old Keene Mill Road  
Burke, Virginia. 22015  
(703 691-2131)